

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, SEPTEMBER 4, 2024

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. at the Services Center and opened with the Pledge of Allegiance.

Bid Opening re **Rye Beach, Bogart and Bardshar Roads Sewer Rehabilitation Project** for DOES; Finance Manager Alyssa Heater opens same:

COMPANY	AMOUNT	BID BOND
BLD Services LLC Kenner, Louisiana 70062	\$1,555,952.00	X
United Survey, Inc. Cleveland, Ohio 44146	\$1,570,607.00	X
ESTIMATE	\$1,600,000.00	

On motion of Mr. Old and second of Mr. Shoffner, Board receives bids for the **Rye Beach, Bogart and Bardshar Roads Sewer Rehabilitation** for DOES and refers same to Utilities Director for review and recommendation back to the Board; Roll Call: All Aye

Board approves Travel Request Form for **Stephanie Stanley**, Dog Pound, attending Chemical Immobilization Certification course in Jefferson, Ohio, on 9/18/24 at no cost.

Board approves Travel Request Form for **Stephanie Stanley** and **Tim Errett**, Dog Pound, attending Northwest Ohio Dog Warden Fall Training in Lima, Ohio, on 9/20/24 at no cost.

Board approves Travel Request Form for **Kevin Cannon**, Regional Planning, attending Ohio Travel Demand Model User Group Fall Meeting in Columbus, Ohio, on 9/6/24 at no cost.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Amaree Parker**, part-time STNA, resignation effective 8/23/24; **Ashley Johnson**, return to work from paid administrative leave working 80 hours per week effective 8/26/24; **Nykyta Young**, from RN Supervisor part-time to RN Supervisor full-time effective 9/1/24; **Khalil Holt**, full-time STNA, resignation effective 8/26/24.

Board approves Personnel Action Forms for **Human Resources** re **Verina Craddolph**, HR Specialist, employment effective 9/9/24; **Clark Garriss**, Loss Control Coordinator, rate adjustment due to additional duties effective 9/1/24.

Board approves Personnel Action Form for **Commissioners' Office** re **Erin Paolano**, Clerk of the Board, market rate adjustment effective 9/1/24.

Board approves Personnel Action Form for **Finance Department** re **Alyssa Heater**, Finance Manager, rate adjustment due to additional duties effective 9/1/24.

Board approves Personnel Action Form for **ECDJFS** re **Ashley Gilbert**, Deputy Director Social Programs, rate adjustment for master's degree effective 8/10/24.

Board approves Job Description for **ECDJFS** re **Social Service Worker 1**.

Received copy of 7/24/24 **Erie-Ottawa International Airport Authority** meeting minutes, 8/28/24 agenda, and financial statements as of 7/31/24 and 7/31/23.

On motion of Mr. Old and second of Mr. Shoffner, Board **recesses** until **11:55 a.m. at St. Mary's Central Catholic High School**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes at St. Mary's Central Catholic High School**; Roll Call: All Aye

The Commissioners introduced themselves to the class of 18 seniors from St. Mary's Central Catholic High School and briefly explained the process of a County Commission meeting.

Budget Work Session.

County Administrator Hank Solowiej introduced himself to the class and explained the budget process and several of the departments he will be discussing today. Hank stated that, by Ohio law, government entities that operate on a calendar year are required to have their budgets approved by March 31 of each year. The Erie County budget consists of over 70 departments and agencies, with a total budget of \$155 million per year. The General Fund budget is about \$35 million. The Erie County Finance Department starts the budget process in August so the budget can be finalized before the end of the year.

Commissioners - Executive - Small increase in this fund under contingency's due to the increase in the contribution for the Kiwanis Club of Sandusky's Imagination Library. This program assists with children's literacy by issuing free books to all children in Erie County from the ages of 0-5.

Commissioners - Administration - Increase in services due to the High Bridge Consulting contract and additional dollars reimbursed to this fund from the Solid Waste Fund for the additional duties that Hank is now performing since the Solid Waste Coordinator is not being replaced.

Finance Department - no changes except salaries due to cost of living adjustment.

Human Resources - no changes, except for cost of living. Hank noted that the Commissioners agreed to again budget funds for employee outreach and recognition for next year.

Information Technology - salary and benefits increased slightly due to an employee health insurance change and an additional position was added to address the Board of Elections state mandates with cybersecurity.

Records Center - no changes except cost of living adjustment.

Resolutions. Mr. Old noted that at this time in the meeting, the Commissioners will consider legislation.

Mr. Old noted one resolution going through the meeting today is to amend the Subdivision Regulations. He mentioned that no subdivisions have been built in Erie County for ten years, so it was decided to look at the regulations and make some updates in hopes of making the process easier for developers. The Commissioners held a public hearing to discuss the proposed changes. One of the large changes proposed, is allowing the developer the option to hire a contracted engineer or utilize the County Engineer when in the design phase of the subdivision. Mr. Old believes the reason developers are not building in Erie County is due to the difficulty of working with the County Engineer. With this change, it will allow the developer to choose to work with the County Engineer or hire a contracted engineer.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **adopting the Amended Erie County Subdivision Regulations**; Roll Call: All Aye (#24-303)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **certifying certain unpaid rents and charges for sewer and water service to the Erie County Auditor** for placement upon the real property tax list and duplicate against the property served; Roll Call: All Aye (#24-304)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **accepting the amounts and rates as determined by the Budget Commission** and authorizing the necessary tax levies and certifying them to the County Auditor; roll Call: All Aye (#24-305)

Discussion. Mr. Old clarified that the resolution just passed sets the tax limits on how much tax is collected from citizens who pay taxes in Erie County. The Commissioners asked the Budget Commission to forego the collection of property taxes from citizens in Erie County for 2025. The Budget Commission approved the request, which will cut between \$7 and \$8 million in taxes that will stay with the taxpayers of Erie County.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#24-306)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into Agreement Amendment No. 4 to the Master Services Agreement with **Securus Technologies, Inc.**; Roll Call: All Aye (#24-307 - extending term of agreement until 9/4/27 with two automatic one-year renewals, increasing prices due to inflation, adding express warranties on software and hardware and changing language in Section 14)

After the resolutions were approved and signed, the Commissioners answered questions from the students and teacher.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 12:40 p.m.; Roll Call: All Aye

Meet24-35